

ORMESBY VILLAGE SCHOOLS FEDERATION
Minutes of the Governing Body Meeting Held at Ormesby Village Junior School
Thursday 4th July 2019, 7.00 pm

Present:

Ms L Bates (Headteacher)	Miss A McMylor	Mr A O'Connor
Mr C Sillitoe (Chair)	Mrs K Wacey	Miss K Poll

Apologies Received:

Mr C Robertson	Rev'd M Bishop
Mrs J Hawkins	Mrs J Nutbeam
Mrs C Brightman	

Agenda Items Discussed

Notification of any other urgent business

None raised. C Sillitoe informed all that a clerk had not yet been found, so in the meantime CS will clerk the best that he able to.

Also, numbers for the meeting were low, but there were no decisions that needed to be made at this meeting, so the meeting proceeded. Some time needs to be spent updating the governing body on confidential matters.

Declaration of Business Interests/Conflict of Interest

No Governors expressed a business or conflict of interest in any agenda item.

Minutes of Meeting held 21st March 2019

The minutes of the meeting were unanimously agreed to be a true record and were signed by the Chairperson.

Matters arising from the minutes of the last meeting

There were no matters raised.

Reports from committees

Miss K Poll updated all on the recent curriculum committee. Minutes of the meeting were not available, but will follow and will be attached the main GB minutes.

ACTION: KP to forward curriculum minutes to CS

Headteachers Report

The report was distributed via GovernorHub before the meeting and taken as read. Some points to note were:

- Attendance: both the Junior and Infant school do not have appeared to have made any progress in improving attendance throughout the year. Both are behind national average based on the latest figures available. Holidays are not authorised and AM is working on those that are PA. The schools are vigorous in reporting unauthorised absence, but this appears to have had little effect.
- Phonics: results are disappointing and poor. Detail should be available at the next meeting. The results were expected and anticipated due to the high number of SEN, some children have shown no improvement due to their additional needs. These children are identified and known.
- Roll is expected to be the same. However further SEN are expected.
- Junior school: Every class next year should be approaching 30. This is near the maximum and although can be exceeded this is not preferable.
- Class mixes will be the same.
- Infant school is currently 93, could be 95. An exception has been given for a reception class of 31. There will be 2 classes of Yr1 and 1 of Yr 2.
- As stated in the report staffing reductions are necessary. The finance and methodology were approved by the Governors in the March Governing Body meeting. It is hoped all reductions will be voluntary. The schools need to lose 1 F/T teaching post, 20 hours of LSA and 6.5 hours of MSA. All consultation papers have been sent to staff and the unions informed.
- There are some concerns over the data which looks poorer than last year for both schools. Although expected because of cohorts with significant SEN, at KS2 in particular there was some underachievement by the most able which needs to be explored. This will be discussed at next governing body meeting when full results should be available.

GDPR

LB has had a recent GDPR audit and report. As a result of the report, the Governing Body needs to have a named GDPR governor. Mr O'Connor volunteered.

ACTION: AC to meet with LB to review the GDPR report.

Pupil Premium

No new update this meeting.

Financial matters

CS informed all that a finance meeting had been held and the most recent budget revisions approved. Minutes were not yet available but would follow. There were no matters for the full governing body to approve.

Next Meeting

Will be Thursday 31st October 2019

Signed Chair of Governors