

ORMESBY VILLAGE SCHOOLS FEDERATION
Minutes of the Governing Body Meeting Held at Ormesby Village Junior School
Thursday 21st March 2019, 7.00 pm

Present:

Ms L Bates (Headteacher)	Miss A McMylor	Mr A O'Connor
Mr C Sillitoe (Chair)	Mrs J Hawkins (Vice-Chair)	Mr C Robertson
Mrs K Wacey	Mrs C Brightman	Rev'd M Bishop

Apologies Received:

No apologies received

Agenda Items Discussed

Notification of any other urgent business

None raised. C Sillitoe welcomed Rev'd Bishop to the governing body. C Sillitoe also explained that Mrs McNelly had resigned as Clerk to the Governors and that the position would be advertised. Rev'd Bishop will ask if church clerk is interested in the role.

Declaration of Business Interests/Conflict of Interest

No Governors expressed a business or conflict of interest in any agenda item.

Minutes of Meeting held 31st January 2019

The minutes of the meeting were unanimously agreed to be a true record and were signed by the Chairperson.

Matters arising from the minutes of the last meeting

There were no matters raised.

Reports from committees

Miss K Poll informed all of the teaching and Learning Committee meeting on the 13th March 2019.

The purpose of the meeting was to discuss SEN interventions across both schools. A number of issues were raised by governors, and these form confidential minutes.

Headteachers Report

A discussion was held about the value of the report in the displayed format. It is considerable work for office staff and both Mr Sillitoe and Ms Bates wanted to be sure of the value.

Mr Sillitoe stressed that the purpose of the report was to build picture of performance of the schools over time. It was accepted that the data does not have to be presented in exactly the same way if it can be provided in an easier format.

New performance data was not available for this meeting, but some discussion was held around the attendance data.

Mrs Wacey asked what type of strategies were in place with regards to attendance. Mrs McMyllor explained the school's policy and Ms Bates confirmed that generally no absence for holiday would ever be authorised. Exceptional circumstances were just that. Letters are consistently sent to parents to explain the importance of attendance. Ms Bates and Mrs McMyllor are aware of all persistent absence and are in discussions with parents.

SIDP

Not discussed this meeting.

Pupil Premium

No new update this meeting.

Financial matters

The budget plans were presented to the governors.

The Junior school is currently in surplus and should remain so if to plan over the next 3 years. There is not much scope for additional spending and budgeting will remain tight. The Junior school has had improvements completed recently with new white boards and the library being refurbished and new books purchased.

The infant school has a deficit budget. The anticipated role in September is 93, but could be less than 90. This means the school could reduce to 3 classes. The government has also increased employers contributions to 20% and although fully funded for a year, there is no guidance about finance after that time so schools have to budget based on with and without funding.

There has been some long-term absence in both schools and supply costs are very high and the difference between supply costs and insurance received is very high.

The infant school is unable to have a deficit budget. Ms Bates had spent some considerable time putting 4 main scenarios together to ask the governing body to consider. The calculations and scenarios are appendices to these minutes.

Some considerable time was spent reviewing all scenarios in detail, Ms Bates spent some time answering questions about the scenarios and about recommendations.

The governors agreed that 'scenario 2' was the most appropriate option at this time. Regrettably all scenarios involve a staff reduction. Ms Bates will now start the process with HR.

Ms Bates also stated that the schools were working collaboratively with local schools and that helps with development, ideas and performance progression.

Rev's Bishop offered to promote schools in a forthcoming church publication. Ms Bates will send some material to be used.

There were no further agenda items to discussed.

Next Meeting

Will be Thursday 9th May 2019

Signed Chair of Governors